

Parent Name: _____

Phone Number: _____



Trial Date: _____

Trail Class/s: _____

Staff Initials: _____

Date Enrolled: _____

PARENT AGREEMENT

I am enrolling my child, _____, at Studio West Dance Center. Classes for the 2016-2017 dance season. I am enrolling in the following class(es):

Class Day/Time: _____ Tuition Rate: \$ _____

We offer a substantial discount in the form of a flat rate for 4 or more classes as follows:

- \$210 for any one student enrolled in 4 classes
- \$250 for any one student enrolled in five or more classes
- \$400 family rate for two dancers in the same family enrolled in four or more classes each
- \$515 family rate for three dancers in the same family enrolled in four or more classes each

All Dancers Participating in the Master's Ballet program have the following additional fees:

- \$35 per month for each dancer enrolled in Levels 1 & 2
- \$55 per month for each dancer enrolled in Levels 3 and up

An annual, non-refundable enrollment fee of \$35 per student or \$50/family must be paid at time of enrollment. This fee is to cover administration and processing costs for your account.

An annual recital fee of \$60 must also be paid by November 1st or February 15th (for January enrollees only). The recital fee helps to cover the costs of theater rental and production of the shows. All fees are non-refundable.

Tuition rates are calculated on a monthly basis of 4 classes or events a month. The number of classes or events held within each month may vary due to holidays or some months having 5 weeks, but it averages out over the year. Payments for enrolled class(es) are due on the 1st day of each month and are late after the 10th day of each month. We very much appreciate your prompt payment. June tuition (½ month) will be assessed and due with May tuition. If students are withdrawn there are no refunds on tuition and/or fees.

Payments received after the 10th of the month will be assessed a \$20.00 late fee. Failure to make payment by the fourth week of the month will result in the late fee increasing to \$40.00. SWDC reserves the right to drop your child from the program if a payment remains past due after 45 days. Note that a \$20.00 fee will be charged on

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returned checks and also on declined auto-pay payments so please keep your credit card information up to date with us.

_____ The program in which you are enrolling is an on-going 10 month program (approx mid-August through mid-June) and is not a "session". If you withdraw your child prior to the October 15 deadline, please notify us **30 days**, in writing and IN PERSON, from a parent or guardian at our office. Email and/or phone withdrawals will not be accepted. A fee of \$50 per student will be assessed if appropriate notice is not given. You are financially responsible for all tuition and fees that fall within the 30 day withdraw window. No tuition or fees will be refunded or prorated.

_____ The last day to withdraw from classes is October 15th, 2016. Accounts withdrawn after this date will be assessed a \$150 cancellation fee. No tuition or fees will be refunded or prorated. The only exception to this October 15, 2016 deadline is for new students who register in January 2017. The last day for January registrants to withdraw is January 31. A \$150 fee will be assessed to new accounts withdrawn after this date also.

_____ I also understand that by enrolling my child/ren in dance class, I am committing to pay for costumes for their performance in the spring recital. To that end, there will be a costume fee per class posted by October 15th. Costume Fees will be due November 1st. The fee will be \$75 for all classes. For the vast majority of classes, this fee will be sufficient; but in a few cases, there may be a remaining costume balance which would be due in February. Dancers will not receive their costumes until all balances are paid in full. All costume and recital tech fees will be due Feb. 15th for all dancers enrolling in the spring semester.

***Ballet masters costumes may run on a different fee structure. Dancers on pointe will have an additional \$75 costume fee.*

*****A \$10 late fee for each posted costume will be assessed if paid later than Dec. 1st, 2016*****

*****All dancers enrolling at the Spring Semester are required to pay all fees (costume & recital) by February 15th.**

_____ -SWDC feels open communication with our families is essential to a successful relationship. We utilize email to distribute both updates and monthly invoices. Please keep a current email on file with our front office so that we can make sure you are on our email list.

-We email several handouts over the course of the year with information such as important dates, costume details, winter and spring show details, etc. We will also have hard copies of these handouts located in the dance center lobby. Additionally, we post all of our handouts on our web site which is swdcfc.com in the 'Students Only' section. You will receive login instructions once enrollment is complete. Please utilize our web site for keeping up with our calendar, class schedule, special events, and so much more.

-There are no refunds or credits for classes missed or for classes which fall on a holiday. As appropriate and necessary, we do schedule make-up classes when classes are cancelled due to inclement weather (up to 2 per year), etc. We do apologize but we are unable to allow a student to attend a different class as a make-up, since classes are both age and choreography specific. However, in some instances, we may be able to schedule a private make up session if desired.

-We ask, if possible, that you notify the Studio West Dance Center office if your child will not be attending a regularly scheduled class due to illness or other conflict. Dancers participating at the Fort Collins location should contact (970) 225-1611.

Before starting classes, your child must have **3** completed enrollment forms: a contact/emergency form, a signed parent agreement, and signed minor consent form/waiver on file with the Studio West Dance Center.

I have read and fully understand and agree to comply with the terms of this contract.

Parent/Guardian Signature

Date

Please PRINT your name

Phone